

# A&K

— STRATA MANAGEMENT —

Residential - Industrial - Commercial

## CAPABILITY STATEMENT

**Professional, Knowledgeable & Efficiency**



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STRATA MANAGEMENT

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## **Our Mission**

To provide exceptional customer service to our clients with professional and efficient management practices and procedures to assist all customers' needs and being available, responsive and thorough in all areas.

## **Our Vision**

To build a strong, trustworthy and long relationships with committee members and owners in Residential, Commercial and Industrial Strata Schemes to ensure their assets are looked after in a professional manner.

## **Company Profile**

Throughout my career as a Strata manager I have established a wealth of knowledge and experience in the industry since my beginnings in 2011 being a manager of Strata Schemes, Community Schemes and Building Management Committees while completing my Strata Management license in 2017.

Located in Warriewood, we are a small family run business here for all your Strata needs - whether it be Residential, Industrial or Commercial.

With an expanse of industry knowledge in Strata and Property exceeding a decade. Professionalism, Efficiency and Service are the core values of A&K Strata Management.

## **Residential**

Working alongside owners and committee members to ensure a smooth, healthy community within their properties. As well as ensuring repairs and maintenance are actioned efficiently and according to current requirements. The goal is to have owners and committee members having peace of mind with their Strata Company so they can enjoy a well-balanced work-life balance whilst living in a strata community.

## **Commercial & Industrial**

Building trust with owners and committee members for us to run the common areas and financials. This will ensure owners and committee members can focus on their own businesses and have the peace of mind that their Strata Company is looking after them. Leaving them to enjoy a well-balanced work-life balance whilst running a business in a strata building.

## **Qualifications**

- Licensed Strata and Community Agent
- Certificate of Registration – Real Estate Agents - Sales
- Certificate IV Finance and Mortgage Broking
- Previous Insurance experience in Sales, Customer Service and Claims